

**CALIFORNIA PRELIMINARY NOTICE**  
(CA Civil Code §§ 8102, 8202)

**NOTICE TO PROPERTY OWNER**

**EVEN THOUGH YOU HAVE PAID YOUR CONTRACTOR IN FULL**, if the person or firm that has given you this notice is not paid in full for labor, service, equipment, or material provided or to be provided to your construction project, a lien may be placed on your property. Foreclosure of the lien may lead to loss of all or part of your property. You may wish to protect yourself against this by (1) requiring your contractor to provide a signed release by the person or firm that has given you this notice before making payment to your contractor, or (2) any other method that is appropriate under the circumstances.

This notice is required by law to be served by the undersigned as a statement of your legal rights. This notice is not intended to reflect upon the financial condition of the contractor or the person employed by you on the construction project.

If you record a notice of cessation or completion of your construction project, you must within 10 days after recording, send a copy of the notice of completion to your contractor and the person or firm that has given you this notice. The notice must be sent by registered or certified mail. Failure to send the notice will extend the deadline to record a claim of lien. You are not required to send the notice if you are a residential homeowner of a dwelling containing four or fewer units.

**PLEASE TAKE NOTICE** that \_\_\_\_\_, whose address is at \_\_\_\_\_, has furnished or will furnish labor, service, equipment or material to the work of improvement located at \_\_\_\_\_, as follows: \_\_\_\_\_

Estimated price of the labor, services, equipment or materials described above is \$ \_\_\_\_\_

Signature	Title	Date
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The name and address of the person or business who contracted for the labor, services, equipment or material described above is: \_\_\_\_\_

This preliminary notice is being served on the following persons and business as indicated:

**Owner**  
(Name) \_\_\_\_\_  
(Address) \_\_\_\_\_

**Original Contractor**  
(Name) \_\_\_\_\_  
(Address) \_\_\_\_\_

**Construction Lender**  
(Name) \_\_\_\_\_  
(Address) \_\_\_\_\_

**Insurer**  
(Name) \_\_\_\_\_  
(Address) \_\_\_\_\_

**Trust**  
(Name) \_\_\_\_\_  
(Address) \_\_\_\_\_

**Subcontractor**  
(Name) \_\_\_\_\_  
(Address) \_\_\_\_\_

**PROOF OF SERVICE AFFIDAVIT**

I, \_\_\_\_\_, declare that I served copies of the above Preliminary Notice

- By personally delivering copies to:  
(Name and title of person(s) served) \_\_\_\_\_  
at (address) \_\_\_\_\_  
on \_\_\_\_\_ (date), at \_\_\_\_\_ (time)
  
- By First Class Certified or Registered Mail service, postage prepaid, addressed to each of the parties at the addresses shown on page 1 above on \_\_\_\_\_ (date).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed at \_\_\_\_\_ on \_\_\_\_\_.

Signature \_\_\_\_\_

(Attach receipts of Certified or Registered Mail when returned)